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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 20th August, 2018

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre, on **Thursday, 6th September, 2018**, commencing at **6.00 p.m.**

Yours faithfully,



PETER HUGHES
Clerk

A G E N D A

1. APOLOGIES FOR ABSENCE
2. POLICE REPORT
3. PARTNERSHIP REPORT
4. COMMUNITY CENTRE REPORT
5. MINUTES
To consider the minutes of the meeting held on 28th June, 2018.
6. FINANCE REPORT
7. PLANNING MATTERS
8. CORRESPONDENCE

Minutes of the meeting of Burnhope Parish Council held in Burnhope Community Centre on Thursday 28th June 2018 at 6:00p.m.

Present

Councillor D. Coates (Chair)

Councillors H. Barron, K. Barron, J. Box, B. Henderson, I. McKeag, T. Metcalf and G. Smith.

In Attendance

County Councillors J. Considine and O. Johnson and PCSO L. Jackson-Cullen.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillors F. Dawson, A. Gibson, and P. Luther.

Police Report

PCSO L. Jackson-Cullen presented the following Police Report: -

- Laser deployed in Holmside Village and Holmside Lane.
- Problems with youths in Holmside Lane play area.
- Beech Grove – vacant house broken into.
- Problem of sheep in road – possible Community Protection Notice to be served if the problem persists.
- Beech Grove – public order offence

Partnership Report

Councillor Henderson advised that:

- At the recent AGM a new Secretary and a new Treasurer were appointed.
- Three allotments were available.
- Rose Garden – looking at alternative types of rose.

Community Centre Report

Councillor Box reported that works were nearing completion. It was hoped that the Centre would be officially opened at the end of August 2018.

Minutes

RESOLVED that the minutes of the meeting Burnhope Parish Council held on 7th June 2018 be approved as a correct record.

Finance Report

The Clerk reported on the following payments made since the last meeting: -

| Detail | Amount |
|---|---------------|
| | £ |
| P.D. Hughes – salary from 01/04/2018 to 30/06/2018 | 360.00 |
| HMRC Clerk Tax | 90.00 |
| T. Kernahan – Web Hosting and Fee | 108.88 |
| H. Barron – reimbursement for cost of gravel for War Memorial | 108.00 |
| Total | 666.88 |

Planning Matters

The Clerk reported that there were no planning issues to consider.

Correspondence

The Clerk reported on the following items of correspondence:

- Forestry Commission – Woodland Management Plan, Hagg Wood Holmside – No objection.
- Durham County Council – Clean and Green Team – amendments to reporting procedures.
- Durham County Council – County Durham Plan – Public Consultation – Postcards for distribution to public.
- Durham County Council – Emergency road closure – Whitehouse Avenue 28th June 2018 in connection with burst water main.

Environmental Clean Up

Two areas to be included:

- Holmside Lane; and
- Langley Avenue.

The Clerk to provide the Chair with a Parish Map.

Moor Leazes Farm

County Councillor O. Johnson advised that an Enforcement Officer had visited the site and had decided that Planning Permission was not required as the proposal meets the development criteria. Councillor Johnson also explained that, as far as the transfer of digestate from High Hedleyhope to Moor Leazes Farm was concerned, six vehicle movements per day (i.e. three in each direction) were allowed.

Details of next meeting

The next Ordinary Meeting of Burnhope Parish Council will be held at 6.00pm on Thursday 6th September 2018 in BURNHOPE COMMUNITY CENTRE.